Transition Document



Code	Old Unit/(S) (FROM)	New Unit (TO)
1	FNSACC301B Process Financial Transactions & Extract Interim Reports	FNSACC301A Process Financial Transactions & Extract Interim Reports
2	FNSICACC304B Prepare and bank receipts,	
	BSBFIA301A Maintain financial records,	ENSACC201A Dragges financial transportions and outroot intoring remarks
	FNSICGEN305B Maintain daily financial/business records and	FNSACC301A Process financial transactions and extract interim reports
	FNSICACC306B Process journal entries	
3	FNSACC302B Administer Subsidiary Accounts & Ledgers	FNSACC302A Administer Subsidiary Accounts & Ledgers
	FNSICACC304B Prepare and bank receipts,	
4	BSBFIA301A Maintain financial records,	FNSACC302A Administer subsidiary accounts and ledgers
*	FNSICGEN305B Maintain daily financial/business records and	FNSACCSOZA AUTIIIIISTEI SUBSIGIALY ACCOUNTS AND TEUBEIS
	FNSICACC306B Process journal entries	
5	FNSACC303B Perform Financial Calculations	FNSACC303A Perform Financial Calculations
6	FNSACC401B Process Business Tax Requirements	FNSACC401A Process Business Tax Requirements
7	FNSACCT401B Process business tax requirements	FNSACC401A Process business tax requirements
8	FNSACC403B Make Decisions in a Legal Context	FNSACC403A Make Decisions in a Legal Context
9	FNSACCT404B/ FNSACC403A Make decisions within a legal context	FNSACC403B Make decisions in a legal context
10	FNSACC404B Prepare Financial Statements for Non-Reporting Entities	FNSACC404A Prepare Financial Statements for Non-Reporting Entities
11	FNSACCT405B Prepare financial statements	FNSACC404A Prepare financial statements for non-reporting entities
12	FNSACC406B Set Up & Operate a Computerised Accounting System	FNSACC406A Set Up & Operate a Computerised Accounting System
13	FNSACCT407B Set up and operate a computerised accounting system	FNSACC406A Set up and operate a computerised accounting system
14	FNSACC501B Provide Financial and business performance information	FNSACC501A Provide Financial and business performance information
15	FNSACCT501B Provide financial and business performance information	FNSACC501A Provide Financial and Business Performance information
16	FNSACC502B Prepare legally compliant tax returns for individuals	FNSACC502B Prepare legally compliant tax returns for individuals
17	FNSACC502A Prepare income tax returns or	FNSACC502B Prepare Legally Compliant Tax Returns for Individuals
	FNSACCT502B Prepare income tax returns	THOREGOZDTTCpare degany compliant tax neturns for marviadals
18	FNSACC503B Manage budgets and forecasts	FNSACC503A Manage budgets and forecasts
19	FNSACCT503B Manage budgets and forecasts	FNSACC503A Manage Budgets and Forecasts
20	FNSACC504B Prepare financial reports for corporate entities	FNSACC504A Prepare financial reports for corporate entities
21	FNSACCT504B Prepare financial reports for reporting entity	FNSACC504A Prepare Financial Reports for Corporate Entities
22	FNSACC506B Implement and maintain Internal control procedures	FNSACC506A Implement and maintain Internal control procedures
23	FNSACCT506B Implement and maintain internal control procedures	FNSACC506A Implement and Maintain Internal Control Procedures
24	FNSACC507B Provide Management Accounting Information	FNSACC507A Provide Management Accounting Information
25	FNSACCT507B Provide management accounting information	FNSACC507A Provide Management Accounting Information
26	FNSACC601B Prepare and administer compliant tax returns for legal entities	FNSACC601B Prepare and administer compliant tax returns for legal entities
27	FNSACC602B Audit and report on financial systems and records	FNSACC602A Audit and report on financial systems and records
28	FNSACCT602B Audit and report on financial systems and records	FNSACC602A Audit and Report on Financial Systems and Records
29	FNSACC604B Monitor corporate governance activities	FNSACC604A Monitor corporate governance activities

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30	FNSACCT604B Monitor corporate governance activities	FNSACC604A Monitor Corporate Governance Activities
31	FNSACC605B Implement organisational improvement programs	FNSACC605A Implement organisational improvement programs
32	FNSACCT605B Implement organizational improvement programs	FNSACC605A Implement Organisational Improvement Programs
33	FNSACC613B Prepare and analyse management accounting information	FNSACC613A Prepare and analyse management accounting information
34	FNSACCT613B Prepare and analyse management accounting information	FNSACC613A Prepare and Analyse Management Accounting Information
35	FNSACC614B Prepare complex Corporate financial Reports	FNSACC614A Prepare complex Corporate financial Reports
36	FNSACCT614B Prepare complex corporate financial reports	FNSACC614A Prepare complex corporate financial reports
37	FNSBKG401B Develop and implement policies and procedures relevant to	FNSBKG401A Develop and implement policies and procedures relevant to
	bookkeeping activities	bookkeeping activities
38	FNSBKG402B Establish & Maintain a cash accounting system	FNSBKG402A Establish & Maintain a cash accounting system#
39	FNSACC406A or B Set up and operate a computerised accounting system	FNSBKG402A Establish and maintain a cash accounting system
40	FNSBKG403B Establish & Maintain an accrual accounting system	FNSBKG403A Establish & Maintain an accrual accounting system#
41	FNSACC406A or B Set up and operate a computerised accounting system	FNSBKG403A Establish and maintain an accrual accounting system
42	FNSBKG404B Carry Out Business Activity & Instalment Activity Statement Tasks	FNSBKG404A Carry Out Business Activity & Instalment Activity Statement Tasks
43	FNSBKG405B Establish & Maintain a Payroll System	FNSBKG405A Establish & Maintain a Payroll System
44	FNSFLT202B Develop and use a savings plan	FNSFLT202A Develop and use a savings plan
45	FNSFLT206B Develop understanding of taxation	FNSFLT206A Develop understanding of taxation
46	FNSINC301B Work effectively in the financial services industry	FNSINC301A Work effectively in the financial services industry
47	FNSICIND301B Work in the financial services industry	FNSINC301A Work effectively in the financial services industry
48	FNSICIND301B Work in the financial services industry	FNSINC301A Work effectively in the financial services industry
49	FNSINC401B Apply Principles of Professional Practice to Wk in the Financial Services	FNSINC401A Apply Principles of Professional Practice to Wk in the Financial Services
49	Industry	Industry
50	FNSICIND401B Apply principles of professional practice to work in the financial	FNSINC401A Apply principles of professional practice to work in the financial services
	services industry	industry
51	FNSINC601B Apply economic principles to work in the financial services industry	FNSINC601B Apply economic principles to work in the financial services industry
52	FNSINC602B Interpret and use financial statistics and tools	FNSINC602A Interpret and use financial statistics and tools
53	FNSTPB501B Apply legal principles in corporations and trusts law	FNSTPB501A Apply legal principles in corporations and trusts law
54	FNSTPB502B Apply legal principles in commercial and property law	FNSTPB502A Apply legal principles in commercial and property law
55	FNSFLT301B Be MoneySmart	FNSFLT301A Be MoneySmart
56	FNSIAD301B Provide general advice on financial products and services	FNSIAD301A Provide general advice on financial products and services
57	BSBOHS201B Participate in OHS processes	BSBOHS201A Participate in OHS processes
58	FNSICGEN304B Apply health and safety practices in the workplace	BSBOHS201A Participate in OHS processes
59	FNSICGEN304B Apply health and safety practices in the workplace	BSBOHS201A Participate in OHS processes
60	BSBINN601B Manage organisational change	BSBINN601B Manage organisational change
61	BSBCUS301B Deliver and monitor a service to customers	BSBCUS301B Deliver and monitor a service to customers
62	FNSICGEN301B Communicate in the workplace	BSBCUS301B Deliver and monitor a service to customers
63	BSBITU306B Design and Produce Business Documents	BSBITU306A Design and Produce Business Documents

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FNSICCER19028 Use technology in the workplace SSBITU306A Design and produce business documents			
67 BSBTU402B Develop and use complex spreadsheets 68 PINSICGEN303B Work effectively with others 68 PINSICGEN303B Work with others 69 PINSICGEN303B BSBWOR203A Work with others 69 PINSICGEN303B BSBWOR203B Work with others 70 BSBWOR203B Work with others 71 BSBFINA01B Prepare Financial Reports 72 BSBWOR203B Work with others 73 BSBWOR203B Work with others 74 BSBFINA01B Prepare Financial Reports 75 BSBWOR204B Use business technology 76 BSBWOR204B Use business technology 77 BSBFINA01B Prepare Financial Reports 78 BSBFINA01B Prepare Financial Reports 79 BSBWOR204B Use business technology 70 BSBWOR204B Use business technology 71 BSBFINA01B Prepare Financial Reports 72 BSBFINA01B Write simple documents 73 BSBWRT301B Write simple documents 74 PINSICGEN301B Communicate in the workplace 75 FINSACC301A Process financial transactions and extract interim reports 76 FINSACC301A Process financial transactions and extract interim reports 77 FINSACC301A Process financial transactions and extract interim reports 78 FINSACC301A Process financial transactions and extract interim reports 79 FINSACC301A Process financial transactions and extract interim reports 70 FINSACC301A Process financial transactions and extract interim reports 71 FINSACC301A Process financial transactions and extract interim reports 72 FINSACC301A Process financial transactions and extract interim reports 73 BSBWRT301A Write simple documents 74 FINSACC301A Process financial transactions and extract interim reports 75 FINSACC301A Process financial transactions and extract interim reports 76 FINSACC301A Process financial transactions and extract interim reports 77 FINSACC301A Process financial transactions and extract interim reports 78 FINSACC301A Process financial stratements for non-reporting entities 78 FINSACC301A Protepate in OHS processes 78 FINSACG301A Process financial stratements for non-reporting entities 78 FINSACC301A Process business activity and instalment activity statement tasks 78 FINSACC301A Process financial stratements for non-reporting entiti	64	FNSICGEN302B Use technology in the workplace	BSBITU306A Design and produce business documents
68 FNSICGEN303B Work effectively with others 68 FNSICGEN303B Work effectively with others 69 FNSICGEN303B Work effectively with others 70 BSBWOR203A Work with others 70 BSBWOR203B Work effectively with others 71 BSBFNA01A Prepare financial reports 72 BSBFNA01A Prepare financial reports 73 BSBFNA01A Prepare financial reports 74 ENSICGEN303B Work effectively with others 75 BSBFNA01A Prepare financial reports 76 BSBWOR203A Use business technology 77 BSBFNA01A Prepare financial reports 78 BSBFNA01A Prepare financial reports 79 BSBWR301B Write simple documents 79 FNSACC301A Write simple documents 70 BSBWR301B Write simple documents 71 FNSACC301A Write simple documents 72 FNSACC301A Write simple documents 73 FNSACC301A Write simple documents 74 FNSACC301A Write simple documents 75 FNSACC301A Process financial transactions and extract interim reports 76 FNSACC301A Make decisions in a legal context 77 FNSACC301A Make decisions in a legal context 78 BSBOHS201A Participate in OHS processes 79 FNSBCS401A Carry out business activity and instalment activity statement tasks 80 BSBWOR203B Work effectively with others 81 FNSBCG401A Carry out business activity and instalment activity statement tasks 81 FNSBCG401A Carry out business activity and instalment activity statement tasks 82 BSBWOR203B Work effectively with others 82 FNSBCG401A Prepare financial statements for non-reporting entities 83 FNSBCG401A Prepare financial statements for non-reporting entities 84 FNSACC401A Process business tax requirements 85 FNSBCG401A Process business tax requirements 86 FNSACC301A Manage Budgets and produce business documents 87 FNSBCG401A Process business tax requirements 88 FNSBCG401A Develop and use complex spreadsheet 89 FNSBCG401A Develop and use complex spreadsheet 89 FNSBCG401A Develop and implement policies and procedures relevant to bookkeeping	65	FNSICGEN302B Use technology in the workplace	BSBITU306A Design and produce business documents
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To BSBWOR204B Use business technology	68	FNSICGEN303B BSBWOR203A Work with others	BSBWOR203B Work effectively with others
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73 BSBFIA401A Prepare financial reports BSBFIA401A Prepare financial reports BSBWRT301B Write simple documents BSBWRT301B Write simple documents BSBWRT301A Write simple documents SSBWRT301A Write simple documents SSBWRT301A Write simple documents SSBWRT301A Write simple documents SSBWRT301A Process financial transactions and extract interim reports FNSACC403B Make decisions in a legal context FNSACC404B Make decisions in	70	BSBWOR204B Use business technology	BSBWOR204A Use business technology
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79 FNSBKG404A Carry out business activity and instalment activity statement tasks 80 BSBWOR203B Work effectively with others 81 FNSACC404A Prepare financial statements for non-reporting entities 82 FNSACC404A Prepare financial statements for non-reporting entities 83 FNSACC406A Set up and operate a computerised accounting system 84 FNSACC406A Design and produce business documents 85 BSBITU306A Design and produce business documents 86 FNSACC401A Process business tax requirements 87 FNSBKG405A Establish and maintain a payroll system 88 FNSBKG405A Establish and maintain a payroll system 89 FNSBKG405A Establish and maintain a payroll system 80 FNSACC503A Manage Budgets and Forecasts 81 FNSACC503A Manage Budgets and Forecasts 82 FNSINC601A Apply Economic Principles to Work in the Financial Service Industry 83 FNSINC601A Apply Economic Principles to Work in the Financial Service Industry 84 FNSACC507A Provide Management Accounting Information 85 FNSACC302A Administer subsidiary accounts and ledgers 86 FNSACC507A Provide Management Accounting Information 87 FNSACC302A Administer subsidiary accounts and ledgers 88 FNSACC507A Provide Management Accounting system 89 FNSACC302A Administer subsidiary accounts and ledgers 90 FNSACG302A Administer subsidiary accounts and ledgers 91 FNSBKG403A Establish and maintain a cash accounting system 92 FNSBKG403A Establish and maintain a cash accounting system 93 BSBOHS201A Participate in OHS processes 94 BSBOHS303B Contribute to OHS hazard identification and risk assessment 95 FNSACC304B Prepare and bank receipts, 96 BSBOHS303B Maintain daily financial/business records and		industry	industry
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## FNSACC404A Prepare financial statements for non-reporting entities ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC401A Process business documents ## FNSACC401A Process business tax requirements ## FNSACC503A Manage Budgets and Forecasts ## FNSINC601A Apply Economic Principles to Work in the Financial Service Industry ## FNSACC507A Provide Management Accounting Information ## FNSACC507A Provide Management Accounting Information ## FNSACC302A Administer subsidiary accounts and ledgers ## FNSACC302A Administer subsidiary accounts and ledgers ## FNSACC302A Administer subsidiary accounts and ledgers ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a computerised accounting system ## FNSACC406A Set up and operate a comput	79	FNSBKG404A Carry out business activity and instalment activity statement tasks	FNSBKG404A Carry out business activity and instalment activity statement tasks
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83 BSBITU306A Design and produce business documents 84 FNSACC401A Process business tax requirements 85 FNSBKG405A Establish and maintain a payroll system 86 FNSACC503A Manage Budgets and Forecasts 87 BSBITU402A Develop and use complex spreadsheet 88 FNSINC601A Apply Economic Principles to Work in the Financial Service Industry 89 FNSACC507A Provide Management Accounting Information 90 FNSACC302A Administer subsidiary accounts and ledgers 91 FNSBKG403A Establish and maintain a cash accounting system FNSBKG401A Develop and use complex spreadsheet 92 FNSBKG401A Develop and use complex spreadsheet 93 BSBOHS201A Participate in OHS processes FNSBKG401A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and	81	FNSACC404A Prepare financial statements for non-reporting entities	FNSACC404A Prepare financial statements for non-reporting entities
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FNSBKG405A Establish and maintain a payroll system FNSBKG405A Establish and maintain a payroll system FNSACC503A Manage Budgets and Forecasts BSBITU402A Develop and use complex spreadsheet FNSINC601A Apply Economic Principles to Work in the Financial Service Industry FNSACC507A Provide Management Accounting Information FNSACC302A Administer subsidiary accounts and ledgers FNSACC302A Administer subsidiary accounts and ledgers FNSACC302A Establish and maintain a cash accounting system FNSBKG403A Establish and maintain a cash accounting Information FNSACC302A Administer subsidiary accounts and ledgers FNSACC406A Set up and operate a computerised accounting system FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities BSBOHS201A Participate in OHS processes FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICACC301A Process Financial Transactions & Extract Interim Reports	83	BSBITU306A Design and produce business documents	BSBITU306A Design and produce business documents
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BSBITU402A Develop and use complex spreadsheet FNSINC601B Apply Economic Principles to Work in the Financial Service Industry FNSACC507A Provide Management Accounting Information FNSACC507A Provide Management Accounting Information FNSACC302A Administer subsidiary accounts and ledgers FNSBKG402A Establish and maintain a cash accounting system FNSBKG402A Establish and maintain an accrual accounting system FNSBKG403A Establish and maintain an accrual accounting system FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities BSBOHS201A Participate in OHS processes BSBOHS303B Contribute to OHS hazard identification and risk assessment FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and FNSACC301A Process Financial Transactions & Extract Interim Reports	85	FNSBKG405A Establish and maintain a payroll system	FNSBKG405A Establish and maintain a payroll system
FNSINC601A Apply Economic Principles to Work in the Financial Service Industry FNSINC601B Apply Economic Principles to Work in the Financial Service Industry FNSINC601B Apply Economic Principles to Work in the Financial Service Industry FNSACC507A Provide Management Accounting Information FNSACC507A Provide Management Accounting Information FNSACC302A Administer subsidiary accounts and ledgers FNSACC302A Administer subsidiary accounts and ledgers FNSACC302A Administer subsidiary accounts and ledgers FNSACC406A Set up and operate a computerised accounting system FNSACC406A Set up and operate a computerised accounting system FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities BSBOHS201A Participate in OHS processes BSBOHS303B Contribute to OHS hazard identification and risk assessment FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and FNSACC301A Process Financial Transactions & Extract Interim Reports	86	FNSACC503A Manage Budgets and Forecasts	FNSACC503A Manage Budgets and Forecasts
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FNSBKG402A Establish and maintain a cash accounting system FNSBKG403A Establish and maintain an accrual accounting system FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities PROSECC406A Set up and operate a computerised accounting system FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities BSBOHS201A Participate in OHS processes FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and FNSACC301A Process Financial Transactions & Extract Interim Reports	89	FNSACC507A Provide Management Accounting Information	
FNSBKG403A Establish and maintain an accrual accounting system FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities BSBOHS201A Participate in OHS processes FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and FNSACC406A Set up and operate a computerised accounting system FNSACC406A Set up and operate accounting syst	90	FNSACC302A Administer subsidiary accounts and ledgers	FNSACC302A Administer subsidiary accounts and ledgers
FNSBKG401A Develop and implement policies and procedures relevant to bookkeeping activities 93 BSBOHS201A Participate in OHS processes FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and	01	FNSBKG402A Establish and maintain a cash accounting system	ENSACCAGE A Sat up and apprata a computarized accounting sustant
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bookkeeping activities 93 BSBOHS201A Participate in OHS processes BSBOHS303B Contribute to OHS hazard identification and risk assessment FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and FNSACC301A Process Financial Transactions & Extract Interim Reports	92	FNSBKG401A Develop and implement policies and procedures relevant to	FNSBKG401A Develop and implement policies and procedures relevant to
FNSICACC304B Prepare and bank receipts, BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and FNSACC301A Process Financial Transactions & Extract Interim Reports		bookkeeping activities	
94 BSBFIA301A Maintain financial records, FNSICGEN305B Maintain daily financial/business records and FNSACC301A Process Financial Transactions & Extract Interim Reports	93	BSBOHS201A Participate in OHS processes	BSBOHS303B Contribute to OHS hazard identification and risk assessment
FNSICGEN305B Maintain daily financial/business records and FNSACC301A Process Financial Transactions & Extract Interim Reports	94		
FNSICGEN305B Maintain daily financial/business records and		·	FNSACC301A Process Financial Transactions & Extract Interim Reports
FNSICACC306B Process journal entries		FNSICGEN305B Maintain daily financial/business records and	
		FNSICACC306B Process journal entries	

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95	BSBWOR204A Use business technology	BSBWOR204A Use business technology
96	FNSACCT502B Prepare Income Tax Returns	FNSACC502B Prepare Legally Compliant Tax Returns for Individuals
97	BSBWOR301B Organise personal work priorities and development	BSBWOR301A Organise personal work priorities and development
98	BSBOHS303B Contribute to OHS hazard identification and risk management	FNSICGEN304B Apply health and safety practices in the workplace
99	FNSACC301A Process Financial Transactions & Extract Interim Reports	FNSACC301A Process Financial Transactions & Extract Interim Reports
100	FNSINC602A Interpret and use Financial Statistics and Tools	FNSINC602A Interpret and use Financial Statistics and Tools
101	FNSACC602A Audit and Report on Financial Systems and Records	FNSACC602A Audit and Report on Financial Systems and Records
102	FNSACC613A Prepare and Analyse Management Accounting Information	FNSACC613A Prepare and Analyse Management Accounting Information
103	FNSACC504A Prepare Financial Reports for Corporate Entities	FNSACC504A Prepare Financial Reports for Corporate Entities
104	BSBCUS301B Deliver and monitor a service to customers	BSBCUS301A Deliver and monitor a service to customers
105	FNSINC401 Apply principles of professional practice to work in the	FNSINC401A Apply principles of professional practice to work in the financial services
103	financial services industry	industry
106	FNSASICZ503A Provide advice in financial planning	FNSFPL507A Provide financial planning advice
107	FNSIAD301 Provide general advice on financial products and services	FNSIAD301A Provide general advice on financial products and services
108	FNSFPL508 Conduct complex financial planning research	FNSFPL508A Conduct complex financial planning research
109	FNSINC501 Conduct Product Research to Support Recommendations	FNSINC501A Conduct Product Research to Support Recommendations
110	CPPDSM4009A Interpret legislation to complete agency work	CPPDSM4009B Interpret legislation to complete agency work
111	CPPDSM4015A Minimise agency and consumer risk	CPPDSM4015B Minimise agency and consumer risk
112	FNSACC406A Set up and operate a computerised accounting system	FNSBKG402A Establish and maintain a cash accounting system
112		FNSBKG403A Establish and maintain an accrual accounting system
	FNSICACC304B Prepare and bank receipts,	FNSACC301A Process financial transactions and extract interim reports
113	BSBFIA301A Maintain financial records,	FNSACC302A Administer Subsidiary Accounts & Ledgers
113	FNSICGEN305B Maintain daily financial/business records	This rees 327 than mister substantly recounts a Ecagers
	FNSICACC306B Process journal entries	
114	BSBWOR204A Use business technology	BSBWOR204 Use business technology
115	BSBOHS201A Participate in OHS processes	BSBOHS201 Participate in OHS processes
116	BSBWOR203B Work effectively with others	BSBWOR203 Work effectively with others
117	FNSINC301A Work effectively in the financial services industry	FNSINC301 Work effectively in the financial services industry
118	BSBWRT301A Write simple documents	BSBWRT301 Write simple documents
119	BSBCUS301B Deliver and monitor a service to customers	BSBCUS301 Deliver and monitor a service to customers
120	FNSFLT202A Develop and use a savings plan	FNSFLT202 Develop and use a savings plan
121	FNSFLT206A Develop understanding of taxation	FNSFLT206 Develop understanding of taxation
122	FNSACC301A Process Financial Transactions & Extract Interim Reports	FNSACC301 Process Financial Transactions & Extract Interim Reports
123	FNSACC302A Administer Subsidiary Accounts & Ledgers	FNSACC302 Administer Subsidiary Accounts & Ledgers
124	BSBFIA401A Prepare Financial Reports	BSBFIA401 Prepare Financial Reports
125	FNSACC303A Perform Financial Calculations	FNSACC303 Perform Financial Calculations
126	BSBITU306A Design and Produce Business Documents	BSBITU306 Design and Produce Business Documents

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127	FNSACC401A Process Business Tax Requirements	FNSACC401 Process Business Tax Requirements
	FNSFLT301A Be MoneySmart	FNSFLT301 Be MoneySmart
129	FNSIAD301A Provide general advice on financial products and services	FNSIAD301 Provide general advice on financial products and services
130	FNSINC401A Apply Principles of Professional Practice to Wk in the Financial Services	FNSINC401 Apply Principles of Professional Practice to Wk in the Financial Services
	Industry	Industry
121	FNSBKG401A Develop and implement policies and procedures relevant to	FNSBKG401 Develop and implement policies and procedures relevant to
131	bookkeeping activities	bookkeeping activities
132	FNSBKG402A Establish & Maintain a cash accounting system#	FNSBKG402 Establish & Maintain a cash accounting system#
133	FNSBKG403A Establish & Maintain an accrual accounting system#	FNSBKG403 Establish & Maintain an accrual accounting system#
134	FNSBKG405A Establish & Maintain a Payroll System	FNSBKG405 Establish & Maintain a Payroll System
135	FNSBKG404A Carry Out Business Activity & Instalment Activity Statement Tasks	FNSBKG404 Carry Out Business Activity & Instalment Activity Statement Tasks
136	FNSACC404A Prepare Financial Statements for Non-Reporting Entities	FNSACC404 Prepare Financial Statements for Non-Reporting Entities
137	FNSACC406A Set Up & Operate a Computerised Accounting System	FNSACC406 Set Up & Operate a Computerised Accounting System
138	FNSACC403A Make Decisions in a Legal Context	FNSACC403 Make Decisions in a Legal Context
139	FNSACC507A Provide Management Accounting Information	FNSACC507 Provide Management Accounting Information
140	FNSACC501A Provide Financial and business performance information	FNSACC501 Provide Financial and business performance information
141	FNSACC502B Prepare legally compliant tax returns for individuals	FNSACC502 Prepare legally compliant tax returns for individuals
142	FNSACC503A Manage budgets and forecasts	FNSACC503 Manage budgets and forecasts
143	FNSACC504A Prepare financial reports for corporate entities	FNSACC504 Prepare financial reports for corporate entities
144	FNSACC506A Implement and maintain Internal control procedures	FNSACC506 Implement and maintain Internal control procedures
145	BSBITU402A Develop and use complex spreadsheets	BSBITU402 Develop and use complex spreadsheets
146	FNSINC601B Apply economic principles to work in the financial services industry	FNSINC601 Apply economic principles to work in the financial services industry
147	FNSTPB501A Apply legal principles in corporations and trusts law	FNSTPB501 Apply legal principles in corporations and trusts law
148	FNSTPB502A Apply legal principles in commercial and property law	FNSTPB502 Apply legal principles in commercial and property law
149	FNSACC604A Monitor corporate governance activities	FNSACC604 Monitor corporate governance activities
150	FNSINC602A Interpret and use financial statistics and tools	FNSINC602 Interpret and use financial statistics and tools
151	FNSACC602A Audit and report on financial systems and records	FNSACC602 Audit and report on financial systems and records
152	FNSACC613A Prepare and analyse management accounting information	FNSACC613 Prepare and analyse management accounting information
153	FNSACC605A Implement organisational improvement programs	FNSACC605 Implement organisational improvement programs
	FNSACC601B Prepare and administer compliant tax returns for legal entities	FNSACC601 Prepare and administer compliant tax returns for legal entities
	FNSACC614A Prepare complex Corporate financial Reports	FNSACC614 Prepare complex Corporate financial Reports
	BSBINN601B Manage organisational change	BSBINN601 Manage organisational change
	FNSINC601A Apply economic principles to work in the financial services industry	FNSINC601 Apply economic principles to work in the financial services industry
158	FNSACC502A Prepare legally compliant tax returns for individuals	FNSACC502 Prepare tax documentation for individuals
159	BSBLEG512 Apply legal principles in property law matters	BSBLEG512A Apply legal principles in property law matters
160	BSBLEG415 Apply the principles of contract law	BSBLEG415A Apply the principles of contract law
161	BSBLEG416 Apply the principles of the law of torts	BSBLEG416A Apply the principles of the law of torts

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162	BSBLEG413 Identify and apply the legal framework	BSBLEG413B Identify and apply the legal framework
163	BSBITS401B Maintain business technology	BSBITS401A Maintain business technology
164	FNSACC403 Make decisions in a legal context	FNSACC403B Make decisions in a legal context
165	PSPLEGN401A Encourage compliance with legislation in the public sector	PSPLEGN401A Encourage compliance with legislation in the public sector
166	PSPREG401C Exercise regulatory powers	PSPREG401C Exercise regulatory powers
167	PSPETHC401A Uphold and support the values and principles of public service	PSPETHC401A Uphold and support the values and principles of public service
168	PSPGOV412A Use advanced workplace communication strategies	PSPGOV412A Use advanced workplace communication strategies
169	PSPGOV402B Deliver and monitor service to clients	PSPGOV402B Deliver and monitor service to clients
170	PSPGOV422A Apply government processes	PSPGOV422A Apply government processes
171	PSPPOL404A Support policy implementation	PSPPOL404A Support policy implementation
172	PSPGOV408A Value diversity	PSPGOV408A Value diversity
173	PSPOHS401B Implement workplace safety procedures and programs	PSPOHS401B Implement workplace safety procedures and programs
174	PSPREG412A Gather and manage evidence	PSPREG412A Gather and manage evidence
175	PSPREG407B Produce formal record of interview	PSPREG407B Produce formal record of interview
176	PSPREG418A Advise on progress of investigations	PSPREG418A Advise on progress of investigations
177	PSPREG419A Finalise and report on investigations	PSPREG419A Finalise and report on investigations
178	PSPREG404C Investigate non-compliance	PSPREG404C Investigate non-compliance
179	PSPREG411A Gather information through interviews	PSPREG411A Gather information through interviews
180	BSBCNV501A Take instructions in relation to a transaction	BSBCNV501 Take instructions in relation to a transaction
181	FNSINC401 Apply principles of professional practice	FNSINC401A Apply principles of professional practice
182	BSBLEG415 Apply the principles of contract law	BSBLEG416A Apply the principles of contract law
183	BSBITS401B Maintain business technology	BSBITS401A Maintain business technology
184	BSBWOR501B Manage personal work priorities and professional development	BSBWOR501A Manage personal work priorities and professional development
185	BSBLEG416 Apply the principles of the law of torts	BSBLEG416A Apply principles of law of torts
186	BSBLEG413 Identify and apply the legal framework	BSBLEG413A Identify and apply the legal framework
187	FNSACC403 Make decisions in a legal context	BSBACC403B Make decisions in a legal context