|  |  |  |  |
| --- | --- | --- | --- |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| 1. Meet and greet 2. Emergency video 3. Tour of TAFE 4. Review all 6 assessments for Term 1 5. Go through in detail 6 assessments 6. Handout Harvard referencing packs   **NAT10937008 Write reports for professional purposes**   1. Go through Harvard referencing 2. Practise referencing various sources   **NAT10937008 Write reports for professional purposes**   1. Brainstorm report topics 2. How to evaluate sources 3. Choose a report topic 4. New students get on to Moodle and organise TAFE ID cards in library 5. In computer suite start looking at Diploma Moodle | **Homework**  Go through all assessments for Term 1 and make any notes needed for questions  You will need to print out the assessments.  Reading through Harvard referencing  Enrol on Moodle  Get familiar with support material | 1 | **Monday 25 July 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| Overview of units |  | 1 | **Tuesday 26 July 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| Overview of unit  Harvard referencing in-text and end-text |  | 1 | **Wednesday 27 July 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| 1. Review all 6 assessments for Term 1 2. Go through in detail 6 assessments 3. Handout Harvard referencing packs   **NAT10937008 Write reports for professional purposes**   1. Go through Harvard referencing 2. Practise referencing various sources   **NAT10937008 Write reports for professional purposes**   1. How to evaluate sources |  | 1 | **Thursday 28 July 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937001 Apply and evaluate own skills in spoken discourse**  Phonemic chart and exercises  Pronunciation Pack  **NAT10937010 Use highly complex grammar for accuracy in communication**  Present Tenses for summary writing  Passive Voice |  | 1 | **Friday 29 July 2022** |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes**  ‘What is a report? (Unisa)  How to summarise (Work from Moodle Section 14)   1. How to write a report introduction |  | 2 | **Monday 1 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes**  topic sentences  body paragraphs  academic voice (Working from Moodle section 14 Voice in academic writing) |  | 2 | **Tuesday 2 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Systemic Functional Grammar – Appraisal  **NAT10937008 Write reports for professional purposes**  Note taking skills |  | 2 | **Wednesday 3 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| Listen to text on Aboriginal health and wellbeing and the comparison statistics from ‘Secret Country’ and ‘Utopia’  **NAT10937OO9 Analyse Australian cultural contexts**  Start going through Manage Cultural Transitions Study Pack   1. audio listening: Hugh Mackay ‘What makes us tick?’ 2. Reading ‘How to cope with culture shock   The Four Stages of Culture Shock |  | 2 | **Thursday 4 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937001 Apply and evaluate own skills in spoken discourse**  Elements of Pronunciation  ‘Mr and Mrs Twit’  **NAT10937010 Use highly complex grammar for accuracy in communication**  Passive Voice  Nominalisation |  | 2 | **Friday 5 August 2022** |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  Watch Secret Country | Listen, take notes, gap fill, discuss | 3 | **Monday 8 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  Watch Utopia | Listen, take notes, discuss | 3 | **Tuesday 9 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| **NAT10937009 Analyse Australian cultural contexts**  Continue watching Utopia, discussions, and analysis | Listen, take notes, discuss | 3 | **Wednesday 10 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937002 Communicate collaboratively in formal contexts**  Writing agendas  **NAT10937008 Write reports for professional purposes**  Write reports:  structure and introduction  cohesion between intro to problems | Continue report research and preparation for meetings | 3 | **Thursday 11 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Nominalisation (Part 2)  Complex sentences  **NAT10937001 Apply and evaluate own skills in spoken discourse**  Elision  Missing Syllables  Linkage |  | 3 | **Friday 12 August 2022** |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937002 Communicate collaboratively in formal contexts**  **NAT10937008 Write reports for professional purposes**  Write reports: how to write solutions | Continue report research and preparation for meetings | 4 | **Monday 15 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| **NAT10937008 Write reports for professional purposes**  Write reports: conclusions and recommendations |  | 4 | **Tuesday 16 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| **NAT10937002 Communicate collaboratively in formal contexts:** review all agendas in class | Agendas due for marking | 4 | **Wednesday 17 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937002 Communicate collaboratively in formal contexts**  **NAT10937009 Analyse Australian cultural contexts**  **NAT10937008 Write reports for professional purposes** | **All to work on agendas, reports, and Analyse Australian cultural contexts** | 4 | **Thursday 18 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Complex Sentences (Part 2)  Modals (Present)  **NAT10937001 Apply and evaluate own skills in spoken discourse**  Finishing off video recording | Spoken discourse video assessment due today | 4 | **Friday 19 August 2022** |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937002 Communicate collaboratively in formal contexts**  **NAT10937009 Analyse Australian cultural contexts**  **NAT10937008 Write reports for professional purposes** | **All to work on agendas, reports, and Analyse Australian cultural contexts** | 5 | **Monday 22 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937002 Communicate collaboratively in formal contexts**  **NAT10937009 Analyse Australian cultural contexts**  **NAT10937008 Write reports for professional purposes** | **All to work on agendas, reports, and Analyse Australian cultural contexts** | 5 | **Tuesday 23 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  ABC podcasts: Australian class episode 1  Summarising episode 1 | Active listening/note taking, and summarising | 5 | **Wednesday 24 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937002 Communicate collaboratively in formal contexts**  3 x Meetings today | **3 groups of 6 students**  **3 x meetings today** | 5 | **Thursday 25 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Modals (Past)  Nouns and prepositions  **NAT10937001 Apply and evaluate own skills in spoken discourse**  Word stress  Sentence Stress |  | 5 | **Friday 26 August 2022** |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937002 Communicate collaboratively in formal contexts**  3 x Meetings today | **3 groups of 6 students**  **3 x meetings today** | 6 | **Monday 29 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes**  **NAT10937002 Communicate collaboratively in formal contexts** | **First draft of Report due today**  **Assessment 2**  **Mad meeting minutes due today** | 6 | **Tuesday 30 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  ABC podcasts: Australian class episode 2  Summarising episode 2 | Active listening/note taking, and summarising | 6 | **Wednesday 31 August 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes**  Working on first draft towards second | Report writing draft 1 to 2 | 6 | **Thursday 1 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Cause and Effect  Conditionals  **NAT10937001 Apply and evaluate own skills in spoken discourse**  Pronunciation of /t/, /d/ /ed/ in simple past regular verbs |  | 6 | **Friday 2 September 2022** |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  **3 groups of 4 students** | **3 groups of 4 students**  **Assessment 1.**  **Group discussion: sub-cultures, culture shock, high and low context, counter cultures** | 7 | **Monday 5 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes** | **Second draft of Report due today** | 7 | **Tuesday 6 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  ABC podcasts: Australian class episode 3  Summarising episode 3  **NAT10937008 Write reports for professional purposes** | Active listening/note taking, and summarising  Work on draft 2 reports towards third draft | 7 | **Wednesday 7 September 2022**    9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes**  Final draft of report due today  **NAT10937009 Analyse Australian cultural contexts** | **Final draft of report due today**  **Assessment 2 (group of 4)**  **Group project & oral presentations** | 7 | **Thursday 8** **September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Summary practice for test next week’s test  **NAT10937001 Apply and evaluate own skills in spoken discourse**  Consonant Clusters  Minimal Pairs |  | 7 | **Friday 9 September 2022** |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts** | **Assessment 2 (group of 4)**  **Group project & oral presentations** | 8 | **Monday 12 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| **NAT10937009 Analyse Australian cultural contexts** | **Assessment 2 (group of 4)**  **Group project & oral presentations** | 8 | **Tuesday 13 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  ABC podcasts: Australian class episode 3  Summarising episode 4  **NAT10937008 Write reports for professional purposes** | Active listening and note taking  Work on Nadine’s feedback to third draft and resubmit final, no later than Wednesday, 21st September | 8 | **Wednesday 14 September 2022**    9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes** | Work on Nadine’s feedback to third draft and resubmit final, no later than Wednesday, 21st September | 8 | **Thursday 15 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Grammar test (Summary) | **Grammar test**  **(Summary)**  **Assessment 2**  **Spoken discourse oral presentation video due today** | 8 | **Friday 16 September 2022**    9.30-1.30pm |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937009 Analyse Australian cultural contexts**  ABC podcasts: Australian class episode 4  Summarising episode 4 | Active listening/note taking, and summarising | 9 | **Monday 19 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes** | Work on reports and other assessment tasks | 9 | **Tuesday 20 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937008 Write reports for professional purposes**  **Assessment 2: writing test** | **Final report resubmissions due today!**  **Writing test today** | 9 | **Wednesday 21 September 2022**    9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **Introduction to Term 4**  Employ and communicate critical thinking  Assessment 2: Public intellectual essay |  | 9 | **Thursday 22 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Grammar test (Evaluation and Summary)  Continue Oral Presentations Assessment | **Grammar test**  **(Evaluation and summary)**  **Grammar oral presentation** | 9 | **Friday 23 September 2022**    9.30-1.30pm |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **Introduction to Term 4**  Employ and communicate critical thinking  Assessment 1: critical review | **Review assessments for term 4:**  **Public Intellectual and critical review**  **Reading** | 10 | **Monday 26 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **Introduction to Term 4**  Employ and communicate critical thinking  Review biography, political spectrum, contribution etc  Choose public intellectual and start researching | Must have chosen your public intellectual today, and start researching and reading primary sources | 10 | **Tuesday 27 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **Introduction to Term 4**  Read and analyse highly complex texts  Jacob the great  Third person omnipotent  Theme/rheme |  | 10 | **Wednesday 28 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nads |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **Introduction to Term 2**  Present at academic or professional seminars  What you are expected to do: power point, Harvard referencing, bullet points etc |  | 10 | **Thursday 29 September 2022**  9.30-1.30pm |
| NAT10937001 NAT10937002  NAT10937008 NAT10937009 NAT10937010 |  |  |  |
| Nick |  |  |  |
| TASK | Student TASK | WEEK | DATE |
| **NAT10937010 Use highly complex grammar for accuracy in communication**  Continue Oral Presentations Assessment | **Grammar oral presentations** | 10 | **Friday 30 September 2022**  **9.30-1.30pm** |