

Australia / NZ Reference Centre (ANZRC)

Database Guide

AUSTRALIA / NZ REFERENCE CENTRE (ANZRC) provides abstracts and full-text articles for leading Australian and New Zealand journals, newspapers and reference books covering a huge range of topics including arts, engineering, management and social sciences. It also includes videos and images.

To access:

- Go to the [Databases](#) page on the library catalogue and login to your library account
- Select **ANZRC** from the list of databases

The front page layout has three components:

1. Top blue toolbar with various functions:



2. Search box



Basic or Advanced Search are available.

Search across all four EBSCO databases by clicking **Choose Databases** and selecting all of them.

3. Search Options section (bottom section of page) allow limits on your search:

- Limiters are: **Search Mode, Full Text, Publication, Related words, Publication date, Images.**
- All of these can also be used from the results page once you have completed an initial search.

To search:

- In the **Search** box enter a keyword or phrase
- A list of options will appear that you can select from, or continue to type in your search query:

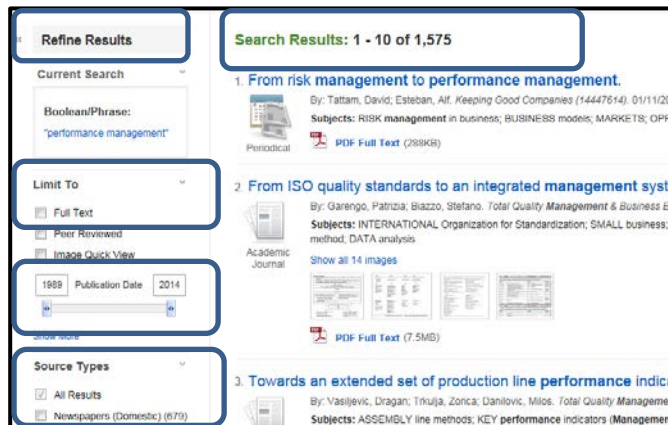


- Use "double quotes" to search a phrase e.g. "business communication", "performance management".
- Use Boolean operators(AND, OR, NOT) to combine terms e.g. "performance art" AND "management"
- **Select Full Text** to ensure you only retrieve full-text articles(this can be done later from the Results List)
- Click Search button when all required options have been selected

Results:

A list of articles will be presented. The screen shows how many records have been retrieved.

- Use the **Limit To** option to select **Full Text** and **Publication Date** and the list will update.
- You may also refine your search by **Source Type**, **Subject**, **Thesaurus Terms**, **Publication** and **Geography**.



- Hover over or click the **magnifying glass** to read an **abstract of the article** or click on title
- Click on **PDF**, **Full Text** or **HTML Full Text** link to see the whole article.

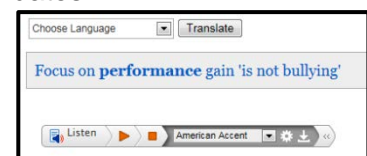
By using the icons on the RHS of the page you can:

- Print the article
- Email the article
- Add the article to a folder
- Cite the article for a reference list (select Harvard style)
- Export citations
- Create a link to the article
- Share in Facebook, Twitter etc.

Advanced Search:

- Select the **Advanced Search** option under the Search box
- Enter search terms and select a Boolean operator (AND, OR, NOT) to combine fields.
- **Limit your results** - e.g. full text or publication type, publication dates
- Click **Search**

Listen or **Translate** are some features that you can access. The "Listen" feature is available when the article is HTML format



To do a **Subject search**, select **Subjects** from the blue toolbar. Type the subject into the **Browse** box. Select a subject from the list. Tick the box next to the subject, click on **Add** and then click **Search**.

To do a **Publications** search, select **Publications** from the toolbar. Select by **Subject & Description** and type a subject into the **Browse** box or select from the A-Z list. Click on the title then the issue.

To exit: Click **Exit** on the top toolbar.

For more detailed help see the **Help** feature in the database.