## **Timetable**



## **Accounting Principles Skill Set**

National Training package Requirements: 7 Units Listed below

National Code: FNSSS00014 TAFE SA Code: SK00106

Semester 2 2021 Study Mode: Blended

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National Code	Unit of Competency Title	Core/ Elective	Study Weeks	CRN	Blackboard Classes INTAKE 1		CRN	Blackboard Classes INTAKE 2		CRN	Blackboard Classes INTAKE 3	
					Start date:	Time		Start date:	Time		Start date:	Time
FNSACC408	Work effectively in accounting and bookkeeping industry	Core	8	10890	27/07/2021	6pm - 8pm	10913	23/08/2021	1pm - 3pm	10931	12/10/2021	6pm - 8pm
FNSACC311	Process financial transactions and extract interim reports	Core	12	10872	27/07/2021	9.30am - 12pm	10906	23/08/2021	3pm - 5.30pm	Not Available		
FNSACC311	Process financial transactions and extract interim reports	Core	12	15404	3/08/2021	9:30am-12:00	10300					
BSBFIA401	Prepare financial reports	Core	8	10869	29/07/2021	10am - 12.30pm	10905	27/08/2021	12pm - 2.30pm	10924	14/10/2021	10am - 12.30pm
FNSACC416	Set up and operate a computerised accounting system	Core	16	10877	28/07/2021	3pm - 5.30pm	10908	25/08/2021	9.30am - 12pm	Not Available		
FNSACC312	Administer subsidiary accounts and ledgers	Core	4	10874	27/07/2021	2pm - 4pm	10907	24/08/2021	2pm - 4pm	10925	12/10/2021	2pm - 4pm
FNSTPB402	Establish and maintain a payroll system	Core	8	10885	29/07/2021	10am - 12.30pm	10911	25/08/2021	2pm - 4.30pm	10928	14/10/2021	10am - 12.30pm
FNSTPB401	Complete business activity and instalment activity statements	Core	8	10882	29/07/2021	2pm - 4.30pm	10909	25/08/2021	10am - 12.30pm	10927	14/10/2021	2pm - 4.30pm

## INSTRUCTIONS:

The Scheduled dates and time of the Blackboard classes offered during this Semester are provided in the timetable above.

Blackboard classes are dependent on enrolments, if there are not sufficient enrolments in a particular intake then that Blackboard class will not go ahead.

Students have the opportunity to study each unit in all the Intakes (except 3 units which are not offered in the last Intake) .

Blackboard classes will be mostly offered only twice, but there will be a recorded version of the previous session available to watch.

To be able to start a unit for any particular Intake, your enrolment should be made at least 2 days before the Start date of the Intake.