

# Peer Evaluation Tool

(source: <http://cdn.hashdoc.com/docs/fcbf688c49c7a3833fe2da0b1717521f/images/728x/project-team-peer-evaluation-form-1.png>)

Confidential Project Team Member Peer Evaluation Tool							
Peer being evaluated:						Date:	
Please rate the performance of your peer, by circling the appropriate level of performance. The levels are: <b>1 – very poor, 2 – poor, 3 – average, 4 – better than average, 5 – outstanding.</b> If you feel unable to evaluate a particular attribute, select N/A.							
Description							Comments
Completes tasks on time	5	4	3	2	1	N/A	
Attends team meeting on time and stays until the end	5	4	3	2	1	N/A	
Makes positive contributions	5	4	3	2	1	N/A	
Displays technical competence	5	4	3	2	1	N/A	
Takes responsibility appropriately	5	4	3	2	1	N/A	
Contributes fair share of work	5	4	3	2	1	N/A	
Easy to work with	5	4	3	2	1	N/A	
Works well under pressure	5	4	3	2	1	N/A	
Communicates well in writing	5	4	3	2	1	N/A	
Communicates well when speaking	5	4	3	2	1	N/A	
Assists other team members when needed	5	4	3	2	1	N/A	
Takes the initiative	5	4	3	2	1	N/A	
Handles conflict well	5	4	3	2	1	N/A	
Accepts feedback well	5	4	3	2	1	N/A	
Well organised	5	4	3	2	1	N/A	
Reliable	5	4	3	2	1	N/A	
Has a professional demeanour	5	4	3	2	1	N/A	
Other comments:							